

**Elizabethtown Church of the Brethren
Church Board Minutes**

May 7, 2018 6:30 PM Fellowship Hall

Board Members In Attendance: Pastor Jason Haldeman, Ann Pineda Ziegler, Pastor Pam Reist, Nancy Hivner (Chair), Peg Over, Pastor Greg Laszakovits, Vida Snavelly, George Snavelly, Peggy McFarland, Kathy Nornhold, Frank Rhodes, Duane Hernley, Beth DeGoede, Pat Dennehy, Carroll Kreider (Moderator), Alyssa Cross (Clerk)

Guests: John Miller, Don Kraybill, Ann Garber, Al Sollenberger

Building Improvements Committee: Matt Heinz, Lisa Clemens, Barry Garman, Mike Bierbower, Jim Hoffer

I.	Welcome and Recognition of Guests
II.	Devotions (Pam) Pam led devotions focused on the theme of tables, reflecting on the history of what has been done by those that gather around them and with God's presence in the center. The tables nurture us in body, mind, and spirit.
III.	Approval of April minutes Approved as submitted.
IV.	Review of Action Items from Previous Meeting <ul style="list-style-type: none"> ● Action Item: Alyssa to draft a bulletin announcement with instructions for access to Board Meeting minutes on the website. Link and password information is available in CCB and hard copies are available in the office. <ul style="list-style-type: none"> ○ Complete. ● Action Item: Commission Chairs to meet with their commissions to review building plan sketches and get feedback. ● Action Item: Nancy to determine a schedule for each Commission to be featured during a Board Meeting. ● Action Item (Tenant Statement): Nancy to draft additional language regarding the scope and impact of the entities on the community. Nancy and Carroll to draft the motion to appear at the end of the document. ● Action Item (Building Sketches): Pastors and Christian Education Commission to consider their needs and then engage in more dialogue with Building Committee on what kinds of spaces are needed and where they should be located.
V.	Finalize Board position on Tenants <ul style="list-style-type: none"> ● Action Item: Resource Commission to look into lease details and provisions ● Tenant statement will be presented as drafted at the council meeting. 50% affirmation needed.
VI.	Presentation of Readiness Study Findings (John Miller) <ul style="list-style-type: none"> ● Presentation of the report by John Miller.
VII.	Update from the Building Committee <ul style="list-style-type: none"> ● Presentation from the Building Committee to address feedback from the March drawings.
VIII.	Discussion on Building Project Next Steps <ul style="list-style-type: none"> ● Action Item: Board Members to read the results of the Capital Fund Campaign Readiness Study and come ready to discuss at the June Board meeting. ● General agreement that Readiness Report will not be shared until we have had adequate time to review it.
IX.	Planning for May Church Council Meeting <ul style="list-style-type: none"> ● Nancy to present the Tenant Statement at the Council Meeting

	<ul style="list-style-type: none"> ● Nancy to present the Financial Report in Frank's absence. ● Action Items: <ul style="list-style-type: none"> ○ Nancy to reword the recommendation ○ Nancy and Carroll to draft a separate question for the vote. ○ Pastors to announce on Sunday morning on the importance of the meeting with decisions to make about ministry opportunities ahead of the building project and to review the council packet ● Action Item: <ul style="list-style-type: none"> ○ Greg to send Doodle poll for next Board meeting date (5/21 - 6/4) following the Council Meeting ● Action Item: <ul style="list-style-type: none"> ○ Commission chairs to send reports to the office by May 9.
X.	<p>Treasurer's Report</p> <p>1. Review of Income Statement as of 04/30/2018 Through four months of the year operating results are positive, with revenues exceeding disbursements by \$13,097, which compares the deficit of \$3,782 we had a year ago at 4/30/2017. Revenue to date at the end of April is under budget by \$9,185 (\$259,931 received versus \$269,116 budgeted). Revenue is \$18,746 ahead of where we were a year ago, which is a very good sign. Regular offerings, at \$243,222, fall slightly short of the budgeted offerings, including challenge of \$243,916 by \$694, but are \$18,273 above last year's amount of \$224,949. This is a very encouraging trend. A month by month summary of offerings is provided in the graph entitled "ECOB 2018". A five year history of general fund offerings compared to budgeted offerings is also provided in the graph entitled "ECOB YTD 4/30 COMPARISON."</p> <p>Disbursements though four months in 2018 are less than budget by \$22,282 (\$246,834 actual spending versus \$269,116 budgeted spending) and \$1,867 more than last year. In general, spending is below budget across all major expense categories. Spending is very much in line with last year in most categories. Please note that \$18,149 has been spent on the building project thus far in 2018 outside of the general budget.</p> <p>Overall, as of 4/30/2018 we have a solid net gain position of \$13,097, with income up more so than expenses from a year ago.</p> <p>2. Long-term Investments with the Brethren Foundation The market value of all long-term memorial funds invested with the Brethren Foundation as of 4/30/2018 was \$2,255,177, which is down \$34,266 from the beginning of the year market value of \$2,289,443, reflecting a \$10,000 contribution from the Breneman Estate (split \$5,000 to the Facilities Fund and \$5,000 to the O&M Fund), and an investment loss, net of expenses, of \$44,266 (a total investment return for the year of approximately -1.9%). As of 4/30/2018 our portfolio was invested 82.2% in a balanced fund (60% domestic stock fund, 40% bond fund) and 17.8% in a bond fund, resulting in an overall approximate portfolio mix of 50% domestic stock fund and 50% bond fund. We have been notified by the Alma Espenshade Estate that we will receive a gift of \$10,214.</p>
XI.	<p>Commission Reports</p>
	<p>Christian Ed Commission</p> <ul style="list-style-type: none"> ● Met with building committee ● A new adult class will start in June ● Children's church next will be May 20th ● VBS: August 7-10 & 12 using the Peace Lab curriculum
	<p>Expressions Commission</p> <ul style="list-style-type: none"> ● Live streaming has been working. ● Web address in the bulletin is incorrect.

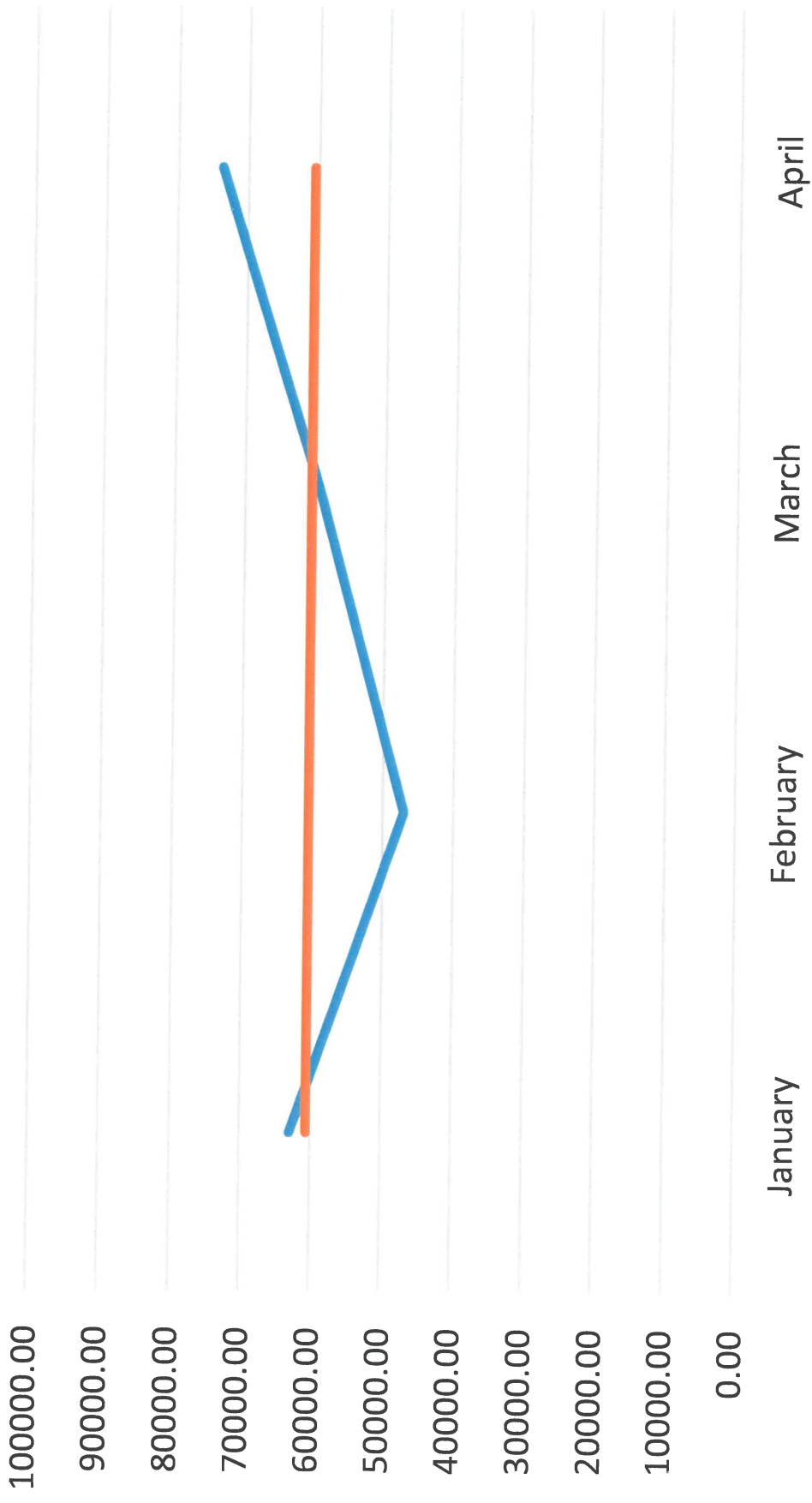
	<p>Nurture Commission</p> <ul style="list-style-type: none"> ● On April 29, Youth Sunday, we recognized the senior high graduates: Adan Cabrera-Perez, Nate DeGoede, Ryan Dennehy, Olivia Hershey, Jeli Mora, Lily Oltmans and Abby Thomas. ● On May 20, we will have the "Blessing of the Children" for our 4-year olds. ● June 15-17 is Family Camp Weekend at Camp Swatara. ECOB will be leading the Sunday morning worship service and hosting a potluck lunch following the service. We hope to have many people from our congregation joining!
	<p>Resources Commission</p> <ul style="list-style-type: none"> ● Thanks to everyone who participated in the spring work day on Saturday, April 28. All the window air conditioners were installed just before we had our first hot weather. The kitchen and fellowship hall clean-up went well. You can notice a visible difference. Closets and storage areas were cleaned out and organized. The gift of your time, effort, and skills to make our building a better place is greatly appreciated. ● ECOB is now using electricity that is 100% generated by wind. The additional cost of wind power is approximately 2% over what we would be paying for regular electricity. Thanks to the ECOB "Green Team" for guiding us in this process.
	<p>Witness Commission</p> <ul style="list-style-type: none"> ● May is Community Cupboard collection month. ● May - October- Crop Table ● June 10 - Assemble CWS hygiene kits during SS hour (children and youth). Will be asking congregation for donations of items/money. ● Working on plans to host a short play "Courage Rising " followed by a discussion in September. The play deals with emotions that a family faces following the deaths of 2 family members due to being victims of gun violence.
	<p>Deacon's Report</p> <ul style="list-style-type: none"> ● Continuation of weekly ministries
XII.	<p>Next Meetings</p> <ul style="list-style-type: none"> ● May 20: May Council Meeting ● May 22: Special Board Meeting ● June 11: June Board Meeting
XIII.	<p>Adjournment</p>

Respectfully submitted,
Alyssa Cross, Church Clerk
May 21, 2018

Elizabethtown Church of the Brethren
Comparative Income Statement with Current Year Budget
For the Four Months Ending April 30, 2018

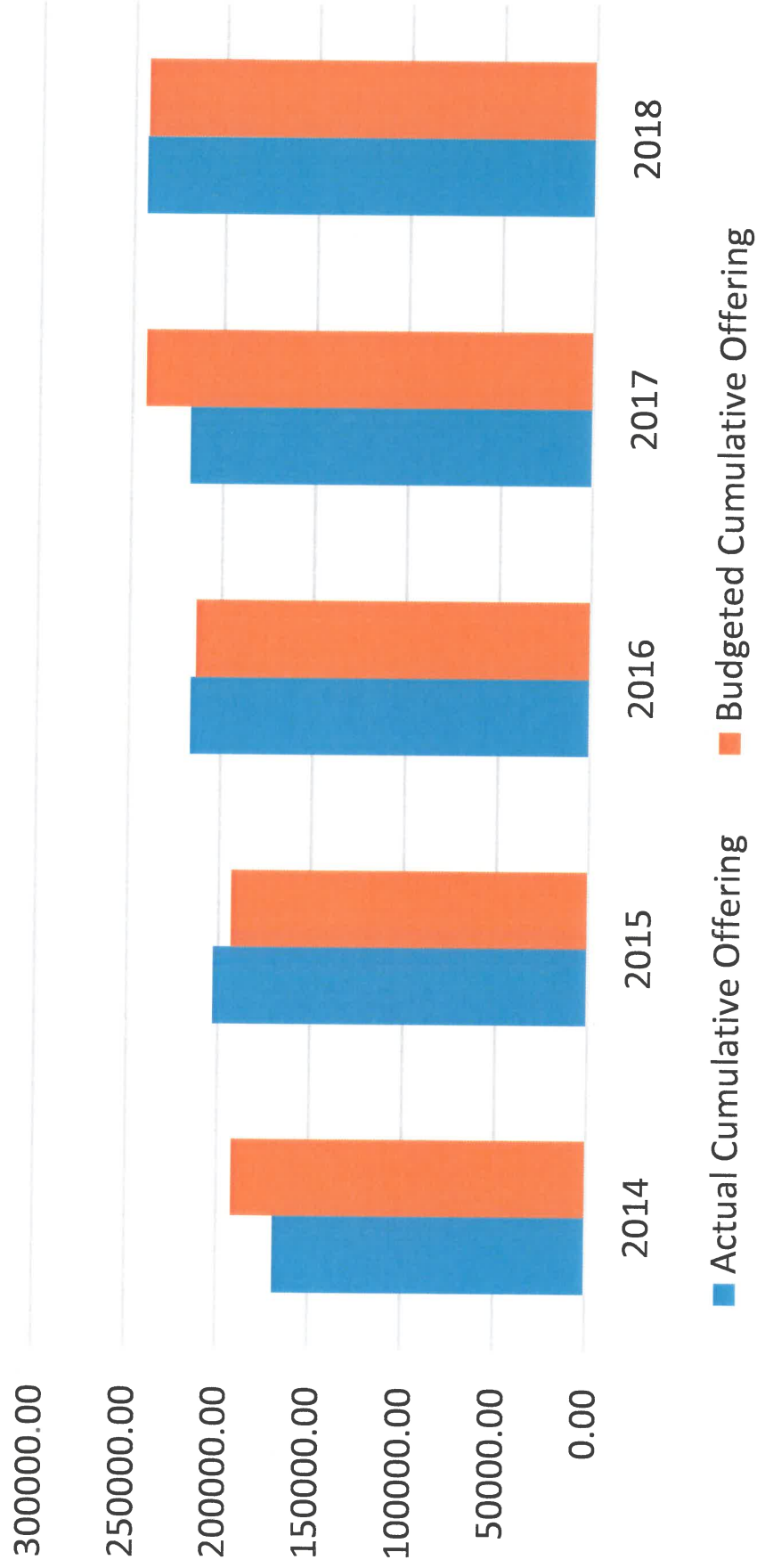
	Budget This Yr	YTD - Budget	YTD - Actual	YTD - Last Year
Budgeted Revenues				
Offerings; Finance Com. Recom	727,760.00	242,586.68	243,222.07	224,949.26
Offerings Congregational Chall	3,988.00	1,329.36	0.00	0.00
Rents	47,600.00	15,866.72	13,984.00	13,525.47
Interest Income	0.00	0.00	57.78	39.91
Transfer from Housing Fund	8,000.00	2,666.68	2,666.68	2,666.68
Transfer from Facility Fund	20,000.00	6,666.68	0.00	0.00
Discounts	0.00	0.00	0.00	3.61
Total Budgeted Revenues	807,348.00	269,116.12	259,930.53	241,184.93
Budgeted Disbursements				
Ministry Salaries & Benefits	517,271.00	172,423.88	164,520.61	161,841.56
Administration	27,900.00	9,300.12	8,987.98	9,888.22
Expressions	11,002.00	3,667.48	3,603.63	1,669.43
Nurture	17,150.00	5,716.92	1,154.53	1,247.65
Christian Education	6,000.00	2,000.04	1,519.76	1,134.52
Witness/Outreach	75,000.00	25,000.32	25,779.74	25,334.08
Resources	142,925.00	47,641.88	40,953.18	42,238.60
Deacon Board	3,100.00	1,033.40	314.34	163.15
MAP	7,000.00	2,333.40	0.00	1,449.39
Total Budgeted Disbursements	807,348.00	269,117.44	246,833.77	244,966.60
Net Budgeted Items	0.00	(1.32)	13,096.76	(3,781.67)

ECOB 2018



— Actual Offering — Budgeted Offering

ECOB YTD 4/30 COMPARISON



Elizabethtown Church of the Brethren
 777 South Mt Joy St.
 Elizabethtown, PA 17022
 4/1/2018 - 4/30/2018

	(1) Beginning Balance	(2) Contributions	(3) Distribution	(4) Transfers	(5) Adjusted Balance	(6) Admin Fees	(7) Interest & Dividends	(8) Market Value Fluctuation	(9) Ending Balance
Christian Education Program									
Balanced	37,231.41	0.00	0.00	0.00	37,231.41	0.00	52.78	-267.11	37,017.08
Christian Education Program Totals:	37,231.41	0.00	0.00	0.00	37,231.41	0.00	52.78	-267.11	37,017.08
Ezra Bucher Scholarship									
Balanced	81,679.32	0.00	0.00	0.00	81,679.32	0.00	115.99	-586.19	81,209.12
Ezra Bucher Scholarship Totals:	81,679.32	0.00	0.00	0.00	81,679.32	0.00	115.99	-586.19	81,209.12
Facility Fund									
Balanced	574,923.78	0.00	0.00	0.00	574,923.78	0.00	817.62	-4,126.75	571,614.65
Bond	202,340.10	0.00	0.00	0.00	202,340.10	0.00	510.10	-2,567.54	200,282.66
Facility Fund Totals:	777,263.88	0.00	0.00	0.00	777,263.88	0.00	1,327.72	-6,694.29	771,897.31
M O'Donnell Music Ministries Fund									
Balanced	457,079.10	0.00	0.00	0.00	457,079.10	0.00	650.01	-3,281.20	454,447.91
M O'Donnell Music Ministries Fund Totals:	457,079.10	0.00	0.00	0.00	457,079.10	0.00	650.01	-3,281.20	454,447.91
Memorial Fund									
Balanced	7,996.81	0.00	0.00	0.00	7,996.81	0.00	11.27	-57.32	7,950.76
Memorial Fund Totals:	7,996.81	0.00	0.00	0.00	7,996.81	0.00	11.27	-57.32	7,950.76
Organ Improvement									
Balanced	15,603.71	0.00	0.00	0.00	15,603.71	0.00	22.08	-111.90	15,513.89
Organ Improvement Totals:	15,603.71	0.00	0.00	0.00	15,603.71	0.00	22.08	-111.90	15,513.89
Outreach & Ministry Education									
Balanced	482,060.27	0.00	0.00	0.00	482,060.27	0.00	685.55	-3,460.09	479,285.73
Bond	202,340.10	0.00	0.00	0.00	202,340.10	0.00	510.10	-2,567.55	200,282.65
Outreach & Ministry Education Totals:	684,400.37	0.00	0.00	0.00	684,400.37	0.00	1,195.65	-6,027.64	679,568.38
Pastor Housing									
Balanced	208,774.11	0.00	0.00	0.00	208,774.11	0.00	296.86	-1,498.68	207,572.29
Pastor Housing Totals:	208,774.11	0.00	0.00	0.00	208,774.11	0.00	296.86	-1,498.68	207,572.29
Elizabethtown Church of the Brethren Totals:	2,270,028.71	0.00	0.00	0.00	2,270,028.71	0.00	3,672.36	-18,524.33	2,255,176.74