

Elizabethtown Church of the Brethren

Church Council Minutes

May 2, 2021 11:30 AM via Zoom

I.	Welcome & Call to Order <ul style="list-style-type: none">Joe called the meeting to order at 11:34 am	Moderator
II.	Opening Prayer <ul style="list-style-type: none">Pastor Pam opened the meeting with a prayer	Pastor
III.	Review Process for Questions, Comments, and Voting <ul style="list-style-type: none">Comments and questions will be handled via the Chat functionDue to the nature of this special meeting, only the motions laid out below will be considered. No other motions can be laid before the council today for a vote.A simple majority (51%) will pass the motions today.	Moderator
IV.	Introduction of the business Items	Board Chair
	ACTION A <ul style="list-style-type: none">Does the congregation accept the bids totaling \$820,294 for Phase I work, including general construction and kitchen/food service, as detailed in Exhibit I?	
V.	Discussion on the above item (See Exhibit 1) <ul style="list-style-type: none">If the vote is successful, we will immediately begin work on the new bathrooms and HVAC prep work.<ul style="list-style-type: none">New Americans with Disabilities Act (ADA) compliant restrooms on the main level of the Christian Ed (CE) Wing.Put structural steel on CE roof to support air conditioners.Replace CE roof, which includes insulation to improve energy loss.Purchasing and installing rooftop units on the CE roof, including exposed ductwork and piping into the existing building.The remainder of the bids, although approved, will not be acted upon until the numbers for Phases II, III and IV are finalized. We are tentatively planning an in-person "mini-retreat" for early fall 2021 to allow us to gather together to reassess and process congregational input about these later phases.<ul style="list-style-type: none">A new fully equipped kitchen on the fellowship hall level.Install grease trap and new sewer lateral.Upgrade Electrical SystemWith the kitchen being relocated, we are able to renovate the old kitchen area to provide full handicapped access to all levels of our building and consolidate all ECCC facilities on the lower level.Other items listed in Exhibit I. Discussion and Comments from the Congregation <ul style="list-style-type: none">Anna Belser: Question to clarify the work being done.<ul style="list-style-type: none">Only the first four items. We do not yet have cost estimates for the remainder of the work originally outlined in Phase I.Raymond Powell: I would like to commend and thank those involved in the decision making process for limiting the scope of today's action to the four items mentioned, and for me, doing so has changed what I think was going to be a negative vote on my part to a positive in favor vote and a good feeling moving forward.Jim Hollinger: Is there anything happening to the current choir/music room as part of Phase 1?<ul style="list-style-type: none">No work being done at this point.Don Kraybill: If we support this motion today it implies that we will have another meeting to review and decide how to proceed in the future (to determine the order of the remainder of the project).<ul style="list-style-type: none">That is correct. After deliberation and review as a congregation, we can mix and match the order of the remainder of the project.Expressions of thanks to Barry and the Building Committee for their time and expertise in dedication to this project from Ellen Flury and Peg Over.	Board Chair

	<ul style="list-style-type: none"> ● Carroll Kreider: What will happen if we have a boiler emergency? This current plan does not address our current boiler. <ul style="list-style-type: none"> ○ The boiler is still very high on the priority list, and the new VRM system is still planned, but we just don't have those numbers today. Although leaking, the boiler is anticipated to continue to function. ● Duane Hernley: Is the roof for the Education Wing in this vote? <ul style="list-style-type: none"> ○ Yes, the work outlined includes installing the steel support structure, then placing the rooftop units on the steel. Prior to the ductwork being installed, the old existing roof will be removed, the new insulation will be placed, and the new rubber membrane will be placed over that (with appropriate flashing) which will take care of the new roof. ● Don Ziegler: Because the new units will provide both heating and cooling, is that how we can use the existing boiler in the education wing to replace the leaky one in the older part of the building? <ul style="list-style-type: none"> ○ Yes, once we get to that place in time. Phase I involves placing the new units on the rooftop, but does not include connecting the ductwork. ● Vida Snavely: Do we have a contractor selected for this HVAC work? <ul style="list-style-type: none"> ○ High, Horst, and Benchmark have all bid. Either Horst or Benchmark will be our general contractor. Still reviewing to make sure that they are comparable in the way they have submitted the bids. ● Jim Beckwith: If we choose the best bid on this portion of the work to be our contractor now, will we be free to compare bids on future work and potentially choose a different contractor for those portions of the work? <ul style="list-style-type: none"> ○ Yes, we are bidding in phases and plan to continue to bid for the remainder of the project. ● Kurt Sollenberger: Several expressed concern with moving forward with Phase I as it was originally outlined with the new kitchen and a smaller fellowship hall. This new plan addresses those concerns and is a good way to proceed. ● Vida Snavely: Who is responsible to ensure that everything that is being put in place today will work with any future phases going forward? <ul style="list-style-type: none"> ○ The architect and engineers are responsible. ● Duane Hernley: The proposal has changed since Wed. What was the cost on Wednesday versus what we are voting on today? <ul style="list-style-type: none"> ○ No longer planning to proceed with the work in the kitchen area at this time, but we are planning to proceed with the four items as outlined at the beginning of the meeting.
VI.	<p>Formal recommendation for Action Item Board Chair</p> <p>We bring before you an action item unanimously recommended by the Church Board:</p> <ul style="list-style-type: none"> ● Does the congregation accept the bids totaling \$820,294 for Phase I work, including general construction and kitchen/food service, as detailed in Exhibit I?
VII.	<p>Voting Instructions</p> <ul style="list-style-type: none"> ● The voting will be handled via a Google Link, which was sent to members Sunday, May 2 at 11:00 a.m. The voting link will be open until 4:00 pm. <p>Results</p> <p>Does the congregation accept the bids totaling \$820,294 for Phase I work, including general construction and kitchen/food service, as detailed in Exhibit I?</p> <ul style="list-style-type: none"> ● A total of 125 votes were received. 118 yes; 7 no. Action is approved.
X.	<p>Concluding Comments and Prayer Moderator, Board Chair, Pastor</p> <ul style="list-style-type: none"> ● Pastor Jason closed the meeting in prayer. Meeting concluded at 12:35 pm

Respectfully submitted,
Alyssa Cross, Clerk
May 2, 2021