

**Elizabethtown Church of the Brethren
Church Board Minutes**

April 8, 2019 6:45 PM Discovery Room (101)

In Attendance: Rhonda Myers, Kathy Nornhold, Pastor Pam Reist, Joe Detrick (Moderator), Karen Ungemach, Pastor Josh Tindall, George Snavelly, Dick Keeseey, Amy Karr, Pastor Jason Haldeman, Duane Hernley, Peg Over, Pastor Greg Laszakovits, Nancy Hivner (Chair), Alyssa Cross (Clerk), Paula Knudsen Burke (Chair Elect) - via phone

I.	Welcome and Recognition of Guests																																						
II.	Approval of Minutes <ul style="list-style-type: none"> • March 11 - approved as submitted 																																						
III.	Action Item Update & Review <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Meeting</th> <th style="width: 40%;">Action Item</th> <th style="width: 20%;">Assigned To</th> <th style="width: 25%;">Status</th> </tr> </thead> <tbody> <tr> <td>06/04/2018</td> <td>Coordinate discussions with Elizabethtown College regarding shared parking arrangements</td> <td>Dick</td> <td>Update will take place at the May meeting</td> </tr> <tr> <td>02/11/2019</td> <td>Small Groups for Sharing</td> <td>Nurture, Pastor Jason</td> <td>Still in the information gathering stage. Update on the preliminary conversations next meeting. Carry forward.</td> </tr> <tr> <td>02/11/2019</td> <td>Enhanced Building Security</td> <td>Resources</td> <td>Targeted for a fall report.</td> </tr> <tr> <td>02/11/2019</td> <td>Expand Children/Youth Programs: Date Night</td> <td>Pastor Jason</td> <td>Carry forward.</td> </tr> <tr> <td>02/11/2019</td> <td>Expand Children/Youth Programs: Conversations with ECC and ECNS</td> <td>Pastor Jason</td> <td>Ongoing long-term plans. Check-in quarterly.</td> </tr> <tr> <td>02/11/2019</td> <td>Expand Children/Youth Programs: Family Dinner Night</td> <td>Pastor Jason</td> <td>First one took place. Second one is scheduled. Check-in quarterly.</td> </tr> <tr> <td>02/11/2019</td> <td>Welcoming Activities</td> <td>Pastor Pam/Hospitality Committee</td> <td>Formed a pictorial directory committee with new photos scheduled for July. Close.</td> </tr> <tr> <td>02/11/2019</td> <td>Review allocation of time to denomination - includes staff time, attendance at Annual Conference.</td> <td>Leadership Team</td> <td>At the request of the Ministry Leadership Team, Paula Burke, Joe Detrick, and Jim Hollinger have met to generate ideas on these issues. Leadership Team will report when they</td> </tr> </tbody> </table>			Meeting	Action Item	Assigned To	Status	06/04/2018	Coordinate discussions with Elizabethtown College regarding shared parking arrangements	Dick	Update will take place at the May meeting	02/11/2019	Small Groups for Sharing	Nurture, Pastor Jason	Still in the information gathering stage. Update on the preliminary conversations next meeting. Carry forward.	02/11/2019	Enhanced Building Security	Resources	Targeted for a fall report.	02/11/2019	Expand Children/Youth Programs: Date Night	Pastor Jason	Carry forward.	02/11/2019	Expand Children/Youth Programs: Conversations with ECC and ECNS	Pastor Jason	Ongoing long-term plans. Check-in quarterly.	02/11/2019	Expand Children/Youth Programs: Family Dinner Night	Pastor Jason	First one took place. Second one is scheduled. Check-in quarterly.	02/11/2019	Welcoming Activities	Pastor Pam/Hospitality Committee	Formed a pictorial directory committee with new photos scheduled for July. Close.	02/11/2019	Review allocation of time to denomination - includes staff time, attendance at Annual Conference.	Leadership Team	At the request of the Ministry Leadership Team, Paula Burke, Joe Detrick, and Jim Hollinger have met to generate ideas on these issues. Leadership Team will report when they
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	03/11/2019	Draft a one-page commission job description	Nurture & Christian Ed commissions Nurture completed in January. Christian Ed still to complete.
	03/11/2019	Notify the congregation that the Spring Council Meeting will not take place in May - tentatively scheduled for June 23	Nancy Announcement in the last newsletter and in the bulletin. Close
IV.	Review of Ordination Process (Joe Detrick) <ul style="list-style-type: none"> ● Overview of the <i>Ministerial Leadership of the Church of the Brethren</i> document from 2014 ● Can we count on the district to follow the policy as outlined for <u>all</u> applicants? <ul style="list-style-type: none"> ○ See Joe's letter to the district leaders regarding Naomi Kraenbring's ordination candidacy ○ No response to the letter at this time. 		
V.	Board Chair Updates <ul style="list-style-type: none"> ● Capital Campaign responses from our tenants <ul style="list-style-type: none"> ○ Letters from ECNS and ECC - not participating in soliciting pledges ● Capital Campaign team continuing to work at gathering pledges ● Building Committee is working weekly through April on contingencies (phasing or other options) based on current financial picture ● Don and Donna have been invited to share observations and feedback from the campaign at next month's meeting 		
VI.	Devotions (Pastor Josh) <ul style="list-style-type: none"> ● The Parable of the Rich Fool (Luke 12:13-21) ● Focus on self (I earned this, storing up for self) ● There is a balance between giving away everything to those in need and having enough to not become a burden to others ● How would the ancient listeners have heard these stories? <ul style="list-style-type: none"> ○ Storing of wealth leads to isolation 		
VII.	Report from Finance Committee (Building Project Funding) <ul style="list-style-type: none"> ● What about the role of the invested funds in our building project? <ul style="list-style-type: none"> ○ No hesitation that we should allocate some amount of these funds. ○ Finance committee is suggesting at least 50% from the overall fund, and honor the intent of the giver ○ Using funds may require us to rewrite the policies regarding the memorial funds ● Borrowing a large amount causes a stress on the annual operating budget 		
VIII.	Treasurer's Report <ol style="list-style-type: none"> 1. Review of Income Statement as of 03/31/2019 <p>Through three months of the year, operating results are in very good shape, with revenues exceeding disbursements by \$2,693. Last year at this time we were in a slight deficit position of -133. Revenue to date at the end of March is over budget by \$1,084 (\$216,865 received versus \$215,781 budgeted). Revenue is \$32,143 ahead of where we were a year ago. Regular offerings, at \$202,072, exceed the budgeted offerings of \$194,531 by \$7,541, and are \$29,895 above last</p> 		

	<p>year's amount of \$172,177. A month by month summary of offerings is provided in the graph entitled "ECOB 2019". A 5 year history of general fund offerings compared to budgeted offerings is also provided in the graph entitled "ECOB YTD 3/31 COMPARISON." We're often behind budgeted offerings at this time of year; so, we're in a great position thus far.</p> <p>Disbursements through three months in 2019 are less than budget by \$1,609 (\$214,172 actual spending versus \$215,781 budgeted spending) and \$29,317 more than last year. Spending is over budget in 3 categories: Expressions, Resources, Witness/Outreach. The main reason for the big increase in spending compared to last year is in Resources for janitorial services and the new classroom trailer.</p> <p>Overall, as of 3/31/2019 we have a solid net gain position of \$2,693, with income up more than expenses from a year ago.</p> <p>2. Cash Position and Long-term Investments with the BFI</p> <p>Our cash position at 3/31/2019 is \$160,097. This compares to our cash position a year ago of \$163,323. Just over \$114,000 of this cash, our accumulated surplus, is invested in a money market fund.</p> <p>Contributions to the building conduit at 3/31/2019 totaled \$52,831 (\$33,553 so far this year). Total expenses to date have been \$156,078 (\$30,827 paid out of 2017 Resources budget, \$26,549 paid from 2018 surplus funds).</p> <p>The market value of all long-term memorial funds invested with the Brethren Foundation as of 3/31/2019 was \$2,317,810, which is up \$202,375 from the beginning of the year market value of \$2,115,435, reflecting an investment gain, net of expenses, of \$202,375 (a total investment return for the year of approximately 9.6%). Investment results were up in March, with an approximate return of +1.8% for the month. As of 3/31/2019 our portfolio was invested 81.8% in a balanced fund (60% domestic stock fund, 40% bond fund) and 18.2% in a bond fund, resulting in an overall approximate portfolio mix of 50% domestic stock fund and 50% bond fund.</p>
IX.	<p>Report from the Pastors</p> <ul style="list-style-type: none"> ● Lots of growth - approaching capacity <ul style="list-style-type: none"> ○ Largest Inquirers Class ever (16) - very diverse backgrounds ○ Large class sizes for young kids. Added a new shine class. Have a need for more volunteers and teachers ○ Reaching capacity on Sunday mornings in the pews <ul style="list-style-type: none"> ■ Once you reach these thresholds, you stop growing ○ Portable classroom is in place - running out of space ● 50th Anniversary celebration for the ECNS on Saturday, 4/27- invitations going out for them to join us in worship the following day
X.	<p>Commission Reports</p>
	<p>Christian Ed Commission</p> <ul style="list-style-type: none"> ● Planning to get Jr. High into the trailer ● Looking for new volunteers to help in Sunday School ● VBS - we will use the curriculum <i>Who is my neighbor?</i>
	<p>Expressions Commission</p> <ul style="list-style-type: none"> ● Handbook Update/Changes <ul style="list-style-type: none"> ○ Working with Joe on the scope of the Expressions Commission and possible restructuring. ○ Technology has become a major part of how this team functions. ● Technology Upgrades for Livestream Audio

	<ul style="list-style-type: none"> ○ All upgrades are completed ○ Training for new volunteers has taken place
	<p>Nurture Commission</p> <ul style="list-style-type: none"> ● Taize-style, Lenten worship are underway. They began on Sunday evening, March 17 at 6:30 pm in the Sanctuary with nearly 40 people in attendance. A dessert buffet follows each evening. It is a small, meditative, meaningful time of reflection. ● An Easter Egg Hunt will take place on Easter Sunday after church. ● Father's Day weekend at Camp Swatara - there are still some cabins available. See Pastor Jason if interested. ● Small groups and a Date Night are being planned for the future.
	<p>Resources Commission</p> <ul style="list-style-type: none"> ● It appears that we have reached the point where purchasing a new dishwasher is a better alternative than trying to keep the existing one operating until we have renovation/addition work completed. It is likely that a dishwasher we purchase now could become a part of a new/renovated kitchen. ● Computers currently used by Crystal, Andrea, and Pam and two other computers used in the office need software updates by the end of the year. Replacing Crystal's and Andrea's could enable them to be more productive and get things done easier and faster. ● Commission members are getting together more information and we will make decisions on both of these purchases at the April Resources meeting.
	<p>Witness Commission</p> <ul style="list-style-type: none"> ● We are in the middle of our 250 bucket (actually 280) challenge. We will conclude on April 21. We will be challenging 3 more congregations ● Community Cupboard (food bank) collection is coming up for the month of May. ● CROP table will begin in May (through mid October). ● Putting flyers in church mailboxes for Mother's Day gratitude project sponsored by Global Women's Project. ● Next SERRV workday in New Windsor is scheduled for September 24.
	<p>Deacon's Report</p> <ul style="list-style-type: none"> ● No report received.
XI.	<p>Surprise</p> <ul style="list-style-type: none"> ● Activity: ranking priority areas for the building project so as to provide some direction for the Building Improvements Committee ● Action Item (Nancy): Invite congregation to participate in the rank prioritization of areas of focus for the building project
XII.	<p>Upcoming Meetings</p> <ul style="list-style-type: none"> ● 05/13/2019 May Board Meeting ● 06/10/2019 June Board Meeting ● 06/23/2019 Spring Council Meeting
XIII.	<p>Adjournment</p>

Respectfully Submitted,
Alyssa Cross (Clerk)
April 12, 2019