

**Elizabethtown Church of the Brethren
Church Board Minutes**

June 10, 2019 6:45 PM Discovery Room (101)

In Attendance: George Snavely, Dick Keeseey, Duane Hernley, Frank Rhodes, Karen Ungemach, Pastor Jason Haldeman, Pastor Josh Tindall, Pastor Pam Reist, Joe Detrick (Moderator), Amy Karr, Peg Over, Paula Knudsen Burke (Chair Elect), Nancy Hivner (Chair), Kathy Nornhold, Rhonda Myers, Alyssa Cross (Clerk)

Building Improvements Committee: Barry Garman, Mike Bierbower

I.	Welcome and Recognition of Guests			
II.	Approval of Minutes <ul style="list-style-type: none"> • May 13 - Approved 			
III.	Action Item Update & Review			
	Meeting	Action Item	Assigned To	Status
	06/04/2018	Coordinate discussions with Elizabethtown College regarding shared parking arrangements. Letter Sent on 4/25 with no response as of the May Board Meeting. Follow up if no response by early June.	Dick	Will revisit in August.
	02/11/2019	Review allocation of time to denomination - includes staff time, attendance at Annual Conference - Ongoing.	Leadership Team	Will be covered in the pastoral report.
	03/11/2019	Draft a one-page commission job description	Christian Ed	Completed, but not yet submitted.
	Quarterly Update	Conversations with ECCC and ECNS	Pastor Jason	Ongoing - Pastors will start visits again in the fall.
Quarterly Update	Family Dinner Night	Pastor Jason	Continuing to happen, lots of fun and a good turn out.	
IV.	Devotions, Pastor Pam <ul style="list-style-type: none"> • Reading from Acts 2 about Pentecost • The group shared examples of our own Pentecostal moments 			
V.	Building Committee Update <ul style="list-style-type: none"> • Working to reduce square footage without reducing space for programming and other crucial elements • Reviewing current usage and square footage - can we move things around in the existing building as part of our new square footage usage plan • Follow up meeting with the architect next week. • Action Item: Nancy and Paula <ul style="list-style-type: none"> ○ Organize an interview with Barry to communicate project updates and next steps ○ Communicate what the next steps look like from a financial giving perspective <ul style="list-style-type: none"> ■ What happens with the money until the project begins? ■ Does it matter when I start my giving? 			

VI.	<p>Preparations for Spring Council Meeting</p> <ul style="list-style-type: none"> ● Review Draft Agenda <ul style="list-style-type: none"> ○ Commission Chairs to speak at the meeting - not a reading of the written report. Share: <ul style="list-style-type: none"> ■ What's an accomplishment? ■ What are you working on? ○ Add Finance Committee to the list of oral reports of Commissions & Committees
VII.	<p>Board Chair Updates</p> <ul style="list-style-type: none"> ● ANE District Meeting with Pastors, Moderators, and Board Chairs <ul style="list-style-type: none"> ○ Purpose: to better understand the state of our church and our district ○ Reflections on the experience will be shared at the council meeting on June 23.
VIII.	<p>Treasurer's Report</p> <p>We continue to have strong giving results, with offerings over budget by \$14,092 and up \$24,089 from last year. It was a good month for Capital Campaign contributions, with \$45,988 received in May. Overall there have been building fund contributions of \$296,300 made as of 5/31/2019.</p> <p>Resources spent significant money in May; so, even though our giving has been strong, we dipped into a net loss position of -\$1,736 as of 5/31/2019.</p> <p>Our long term investments were down in May, with a -2.2% investment return for the month, but a strong +9.4% return for the year thus far in 2019.</p> <p>1. Review of Income Statement as of 05/31/2019</p> <p>Through five months of the year, operating results are slightly negative, with disbursements exceeding revenues by \$1,736. Last year at this time we were in a positive income position of \$22,328. The good news is that revenue to date at the end of May is over budget by \$4,987 (\$364,622 received versus \$359,635 budgeted). Revenue is \$26,069 ahead of where we were a year ago. Regular offerings, at \$338,311, exceed the budgeted offerings of \$324,219 by \$14,092, and are \$24,089 above last year's amount of \$314,222. A month by month summary of offerings is provided in the graph entitled "ECOB 2019". A 5 year history of general fund offerings compared to budgeted offerings is also provided in the graph entitled "ECOB YTD 5/31 COMPARISON." We're in a relatively better offerings position thus far in 2019 than in any of the 4 previous years.</p> <p>Disbursements through five months in 2019 are over budget by \$6,724 (\$366,359 actual spending versus \$359,635 budgeted spending) and \$50,133 more than last year. Spending is over budget in 2 categories: Witness, Resources. The main reason for the big increase in spending compared to last year is in Resources for janitorial services, equipment/improvements and the new classroom trailer.</p> <p>Overall, as of 5/31/2019 we have a small net loss position of \$1,736, with expenses up more than income from a year ago. Both income and expenses are over budget at this point in the year.</p> <p>2. Cash Position and Long-term Investments with the BFI</p> <p>Our cash position at 5/31/2019 is \$372,013. This compares to our cash position a year ago of \$161,237. The large increase in cash is primarily due to Capital Campaign contributions. Just over \$314,000 of this cash is invested in a money market fund.</p> <p>Contributions to the building conduit at 5/31/2019 totaled \$296,300 (\$277,022 so far this year). Total expenses to date have been \$163,612 (\$30,827 paid out of 2017 Resources budget, \$26,549 paid from 2018 surplus funds).</p> <p>The market value of all long-term memorial funds invested with the Brethren Foundation as of 5/31/2019 was \$2,314,524, which is up \$199,089 from the beginning of the year market value of \$2,115,435, reflecting an investment gain, net of expenses, of \$199,089 (a total investment return for the year of approximately 9.4%). Investment results were down in April, with an approximate return of -2.2% for the month. As of 5/31/2019 our portfolio was invested 81.4% in a balanced fund (60% domestic stock fund, 40% bond fund) and 18.6% in a bond fund, resulting in an overall approximate portfolio mix of 50% domestic stock fund and 50% bond fund.</p>

IX.	<p>Report from the Pastors</p> <ul style="list-style-type: none"> ● Naomi's Ordination has been resubmitted by the District Ministry Commission to the ANE Board unanimously ● Team being put together to review the ANE District Meeting with the Pastors, Moderators, and Board Chairs and formulate a response and a plan for a way forward ● Council Meeting Reporting <ul style="list-style-type: none"> ○ Church visits ○ Exiting growth in young adults and children ● Tech Team has been doing well, especially with improvements to online streaming ● Action Item: Josh - report on updates to worship planning at the September meeting, following the church visits and Worship Planning Retreat
X.	<p>Commission Reports</p>
	<p>Christian Ed Commission</p> <ul style="list-style-type: none"> ● Request for \$1,000 from the Christian Ed Fund to develop the children's church program. <ul style="list-style-type: none"> ○ Looking to increase frequency to two Sunday's per month ○ Need to furnish the other half of the portable classroom ○ Approved. ● Looking for new volunteers to help in Sunday School & VBS ● VBS dates will be August 13-16 ● Handbook is being updated
	<p>Expressions Commission</p> <ul style="list-style-type: none"> ● No report received.
	<p>Nurture Commission</p> <ul style="list-style-type: none"> ● Camp Swatara Weekend - June 14-16. There are cabins still available. Come down for the day or the weekend and spend time in community and the great outdoors! ● Date Night - June 21 5:30 - 8:30 pm. Child care provided at church for children ages 6 weeks - 6th grade, so parents can have an evening out. Child Care providers and date night participants needed. See Pastor Jason.
	<p>Resources Commission</p> <ul style="list-style-type: none"> ● A new dishwasher is being ordered to replace the existing one. ● The final component of wiring to get stable consistent internet access to all parts of our building should be completed shortly. ● We continue to work on selecting a contractor for replacing sidewalk and curbing on Mount Joy Street as required by the borough. ● We now have LED parking lot and exterior building lighting ● We continue to work with Premier One, our cleaning service, to resolve problems. ● There has been no response from the college to our letter concerning parking.
	<p>Witness Commission</p> <ul style="list-style-type: none"> ● CROP table is up and running May – mid October ● Collected for Community Cupboard the month of May ● BUCKETS – 250#Challenge is a wrap – final total 278 – thanks to a fabulous response from our congregation. \$580 was sent to CWS to cover shipping and handling. Left over items are being donated to Community Cupboard and ECHOS. ● O&M Request - one time request of \$2,250 to aid Isaiah Fwam Lokai (friend/tenant of Jeff Eisenbise from Nigeria) who is in the U.S. on a student visa and attending HACC as a nursing student.

	<ul style="list-style-type: none"> ○ Approved.
	<p>Deacon's Report</p> <ul style="list-style-type: none"> ● Be thinking of John Koonz's family - memorial service is on Saturday, June 15
XI.	<p>Upcoming Meetings</p> <ul style="list-style-type: none"> ● 06/23/2019 Spring Council Meeting ● No July Board Meeting ● 08/12/2019 August Board Meeting
XII.	Adjournment

Respectfully submitted,
Alyssa Cross (Church Clerk)
June 24, 2019