

# Elizabethtown Church of the Brethren Church Board Minutes

**Monday, September 9, 2024, 6:45 PM in Room 102 & via Zoom**

**In Attendance:** Alyssa Cross (Clerk), Kevin Engle (Board Chair), Ken Shaffer, Vida Snavelly, Kurt Sollenberger, Craig Coble, Dave Leiter, Don Ziegler, Joe Detrick (Moderator), Kurt DeGoede, Pastor Jason Haldeman, Pastor LizBidgood Enders, Karen Ungemach, Peggy Shaffer, Pastor Naomi Kraenbring

I.	<p><b>Opening Devotions</b> <span style="float: right;">Board Chair</span></p> <ul style="list-style-type: none"> <li>● Kevin opened the meeting with a reflection on forgiveness and it's healing powers, adapted from the writings of Richard Rohr. Two-thirds of Jesus' teachings focus on forgiveness.</li> <li>● 3 benefits of forgiveness: focus on the goodness of others over their faults; experience God's goodness flowing through ourselves; experience our own goodness in a way that surprises us</li> </ul>
II.	<p><b>Acceptance of Previous Minutes</b> <span style="float: right;">Board Chair</span></p> <ul style="list-style-type: none"> <li>● Kurt Sollenberger motioned to accept the August 12, 2024 minutes, which was seconded by Karen Ungemach. The minutes were accepted.</li> </ul>
III.	<p><b>Budget Process</b> <span style="float: right;">Ken Shaffer, Finance Committee Chair</span></p> <ul style="list-style-type: none"> <li>● Discussion regarding conduits. Commissions should identify which, if any, conduits can be converted to regular budget line items and contact Ken for assistance in a possible conversion.</li> </ul>
IV.	<p><b>Audit Discussion</b> <span style="float: right;">Board Chair</span></p> <ul style="list-style-type: none"> <li>● Interested in undertaking a review of the books to ensure our processes are working as intended. The last review was done in 2011. The objective would be to work towards having documented procedures.</li> <li>● ACTION: Don Ziegler motioned to proceed with a financial review. Craig Coble seconded the motion. The Board approved the motion unanimously.</li> </ul>
V.	<p><b>Fall Council Deadlines</b> <span style="float: right;">Board Chair</span></p> <ul style="list-style-type: none"> <li>● November 17 Fall council meeting. <ul style="list-style-type: none"> <li>○ Preliminary budget review at October board meeting. Have numbers to Kendra ahead of the October meeting.</li> <li>○ Final budget to be and approved at the November board meeting. <ul style="list-style-type: none"> <li>■ November board meeting has been rescheduled for Monday, 11/4 to allow time to prepare for the Fall council meeting.</li> </ul> </li> <li>○ All written reports and the final budget is due to the office by Tuesday, November 5.</li> </ul> </li> </ul>
VI.	<p><b>Board Retreat Discussion</b> <span style="float: right;">Board Chair</span></p> <ul style="list-style-type: none"> <li>● What would be helpful? <ul style="list-style-type: none"> <li>○ Focus on big discussion items that came out of January 2024 retreat.</li> <li>○ Everence survey</li> </ul> </li> <li>● Are there areas where you're getting stuck?</li> </ul>
VII.	<p><b>Treasurer's Report</b> <span style="float: right;">Treasurer</span></p> <ul style="list-style-type: none"> <li>● Kendra provided a written report for review. Peggy Shaffer motioned to accept the provided Treasurer's report, which was seconded by Vida Snavelly. The report was accepted.</li> </ul>
VIII.	<p><b>Commission &amp; Deacon Highlights</b> <span style="float: right;">Commission Chairs</span></p>
	<p><b>Christian Ed</b></p> <ul style="list-style-type: none"> <li>● VBS went well.</li> <li>● Starting back up with fall programming and looking at new transition points for children and youth..</li> <li>● Will be considering feedback on summer break experiment</li> <li>● Church picnic turnout was good.</li> </ul>
	<p><b>Expressions</b></p> <ul style="list-style-type: none"> <li>● Choir rehearsals are picking back up after the summer.</li> <li>● Building momentum with congregational participation in worship in new and varied ways.</li> <li>● Concert coming up on Friday, 9/13.</li> <li>● Looking to move forward with the camera purchase. Hoping to finalize it this month.</li> <li>● Reviews for music staff will be taking place in the coming weeks.</li> </ul>
	<p><b>Nurture</b></p>

	<ul style="list-style-type: none"> <li>• Church picnic had great turnout.</li> <li>• LGBTQ+ working group and PRISM youth group fall under the purview of Nurture. Rose Baer is also giving some oversight and leadership.</li> </ul>
	<p><b>Resources</b></p> <ul style="list-style-type: none"> <li>• Have finalized leases with all tenants</li> <li>• Sewer repairs are complete. Approx \$65,000 total expenses. <ul style="list-style-type: none"> <li>◦ Multiple lines needed to be replaced. Jeff Mummau documented the lines and is working to digitize the building plans.</li> <li>◦ Sewer line repair ground disturbance: Need to let ground settle. Grass has been planted to hold the soil in the meantime.</li> </ul> </li> <li>• HVAC and thermostat control issues are continuing. Computer panel has been replaced. It does not appear to have resolved the matter. Letter of demand may be the next step with Horst.</li> <li>• Working to resolve parking issues with the college. Students are not moving vehicles on Sunday mornings.</li> <li>• Pavilion plan: Speaking in Discovery class on 9/27 with Jeff Mummau and some resources folks. Estimated costs are \$360k. Will be presenting the overview of the project along with how it fits into the goals identified from the CAT survey.</li> <li>• ACTION: Kurt Sollenberger motioned to accept Duane Hernley's resignation from the Resources Commission and to welcome Rick Hollinger to serve out the remainder of the term. The motion was seconded by Don Ziegler, received unanimous support, and was accepted.</li> </ul>
	<p><b>Witness</b></p> <ul style="list-style-type: none"> <li>• Refugee family update: Need for blankets for the upcoming cold months and a wish for violin lessons.</li> <li>• Working towards holiday celebration. Focusing on kid-friendly activities.</li> <li>• College students were welcomed back to campus on 8/24. Cookies and water are handed out around campus. It is well received. Conversations are important.</li> </ul>
	<p><b>Deacons</b></p> <ul style="list-style-type: none"> <li>• Need some guidance regarding the expectations for a vote at council for transitioning to Ministry Care Teams officially? How to proceed? <ul style="list-style-type: none"> <li>◦ Come with a proposal</li> </ul> </li> </ul>
IX.	<p><b>Reports from Pastors</b> <span style="float: right;">Pastors</span></p> <ul style="list-style-type: none"> <li>• Jason <ul style="list-style-type: none"> <li>◦ Thank you for space for Sabbath rest.</li> <li>◦ Kingian Nonviolence training is scheduled for the beginning of October. Encouraging participation from all who are interested.</li> </ul> </li> <li>• Liz <ul style="list-style-type: none"> <li>◦ Installation service is coming up on 9/15</li> <li>◦ Looking ahead for more long-term efforts. Looking at connecting with members at retirement communities.</li> </ul> </li> <li>• Naomi <ul style="list-style-type: none"> <li>◦ Kingian nonviolence series leading up to and after the election. Beginning planning for Advent.</li> <li>◦ Love Feast will be held on the Sunday ahead of election day. Centering our understanding of Jesus in this time.</li> <li>◦ Pizza with the Pastors coming up at the end of the month, followed by an Inquirers class in the fall and reception of new members in December.</li> <li>◦ Book study began on Zoom on Sunday.</li> </ul> </li> </ul>
X.	<p><b>Upcoming Meetings</b></p> <ul style="list-style-type: none"> <li>• October Board Meeting: Monday, October 14, 6:45 pm</li> <li>• November Board Meeting: Monday, November 4, 6:45 pm</li> <li>• Fall Council: Sunday, November 17, 11:45 am</li> </ul>
XI.	<p><b>Adjournment</b></p> <ul style="list-style-type: none"> <li>• Meeting adjourned at 8:58 pm</li> </ul>

Respectfully submitted,  
Alyssa Cross, Clerk  
September 9, 2024