

Elizabethtown Church of the Brethren Church Board Minutes

Monday, May 8, 2023, 6:45 PM in Discovery Room & via Zoom

In Attendance: Alyssa Cross (Clerk), Jeff Eisenbise (Chair), Pastor Pam Reist, Pastor Naomi Kraenbring, Sandy Brubaker, Karen Ungemach, Amy Karr, Gina Strouse, Dave Leiter, Duane Hernley, Kurt Sollenberger, Kurt DeGoede, Lynne Hockley, Joe Detrick (Moderator), **Via Zoom:** Craig Coble, Kendra Gottshall (Treasurer), Jim Hollinger

I.	<p>Opening Devotions Pastor Pam</p> <ul style="list-style-type: none"> Pam shared special words of appreciation for each board member in attendance. 		
II.	<p>Planning Progress Report re: John Pavlovitz weekend Amy Karr</p> <ul style="list-style-type: none"> Amy reviewed the tentative schedule for the October 20 weekend that includes a free public event on Friday evening, a workshop event on Saturday morning, and a Sunday morning service. The weekend will require lots of volunteers serving in various arenas. 		
III.	<p>Acceptance of Previous Minutes Board Chair</p> <p>Action: April minutes approved as submitted.</p>		
IV.	<p>Treasurer's Report (Exhibit A) Treasurer</p> <p>Action: Treasurer's Report was approved as presented.</p>		
V.	<p>Commission & Deacon Highlights & Concerns Commission Chairs</p>		
	<p>Christian Education</p> <ul style="list-style-type: none"> Chalkboard chat class is up and running Bible Exploration class starting May 7th Kids will continue to learn to play bells to share during church 		
	<p>Expressions</p> <ul style="list-style-type: none"> We have clarified Kim and Rachel's roles (below) and added Accompanist to Kim's job description. Kim is being paid (back-pay) for 8 weeks of accompanying year-to-date and we will be adding this role to her contract moving forward. <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <p><u>Rachel</u></p> <ul style="list-style-type: none"> 5 hours/week Music Coordination Long-range worship planning in collaboration with pastors Music selection in collaboration with pastors Ensemble coordination Choir director Children's bell choir/music </td> <td style="width: 50%; vertical-align: top;"> <p><u>Kim</u></p> <ul style="list-style-type: none"> 10 hours/week Music Coordination Weekly music planning in collaboration with pastors Music selection in collaboration with pastors Ensemble coordination Copywrite licensing Special music coordination Instrument oversight and maintenance Accompanist (\$1000/month - 4 weeks off/year) </td> </tr> </table>	<p><u>Rachel</u></p> <ul style="list-style-type: none"> 5 hours/week Music Coordination Long-range worship planning in collaboration with pastors Music selection in collaboration with pastors Ensemble coordination Choir director Children's bell choir/music 	<p><u>Kim</u></p> <ul style="list-style-type: none"> 10 hours/week Music Coordination Weekly music planning in collaboration with pastors Music selection in collaboration with pastors Ensemble coordination Copywrite licensing Special music coordination Instrument oversight and maintenance Accompanist (\$1000/month - 4 weeks off/year)
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	<p>Nurture</p> <ul style="list-style-type: none"> Embrace faith-based transgender family support event in May – We discussed possible participation. John Pavlovitz Weekend Event, October 20-22, 2023. Amy Karr will coordinate the event with Nurture and Witness Commissions. We discussed preliminary plans. Small Groups – We talked about potentially forming a young adults group and a John Pavlovitz Book Discussion group. We discussed possible activities for Prime Time Seniors. Faith Markers – We reviewed the progress for the distribution of spring Faith Markers during worship. 		
	<p>Resources</p> <ul style="list-style-type: none"> Continuing to keep up with the work following behind the building project. Request regarding Fellowship Hall & Kitchen <p>Action: Resources proposes that we establish a restricted conduit account to be held in escrow until a proposal is presented and approved by council for the purpose of accepting donations towards renovations of the Kitchen and Fellowship Hall area. Motion was approved unanimously.</p>		
	<p>Witness</p> <ul style="list-style-type: none"> Working with Nurture to bring John Pavlovitz to our church October 20-22. Talking about possibly sponsoring a family from Haiti. The father is a personal friend of Paul and Sandy Brubaker and works at the Haiti Medical Center. If they can't get the visas needed to come, we are 		

	<p>discussing helping to resettle another family through CWS. We hear there are a lot of Syrian/Afghani families in the pipeline and the need is great. We are currently trying to find out the level of interest in the congregation to work on that.</p> <ul style="list-style-type: none"> ○ The Witness Commission requests affirmation for sponsorship of the Pierre family and to help them with resettlement from Haiti to the U.S. <ul style="list-style-type: none"> ■ The Board affirms support for this endeavor. ● The Chicken Barbeque was a great success and sold out by 3:55. This benefits the Haiti Medical Center and Rebecca Dali's CCEPI. ● We are considering having a booth at the Etown Fair to educate the community about racial equality/our congregation. August 21-26 ● We are hoping to host a booth at the Lancaster Pride Festival on June 17. Looking for help to do that.
	Deacons
VI.	<p>Reports from Pastors Pastors</p> <ul style="list-style-type: none"> ● Pastor Pam reported that Rachel Bucher Swank has completed her internship requirements. ● Reallocation of commission representation following Pam's retirement: <ul style="list-style-type: none"> ■ Jason: Christian Ed, Nurture, Accountability Group, Hospitality, Finance ■ Naomi: Witness, Expressions, Resources, Ministry Calling Committee, HR/Gifts Discernment ■ Working together with Deacons and office staff ○ Naomi: Anticipating shifting to 3 Sundays/month of preaching
VII.	<p>Needs Assessment for Additional Pastoral Staff Board Chair</p> <p>Addressing unmet staffing needs on our pastoral team</p> <ul style="list-style-type: none"> ● Long-Term staffing needs <ul style="list-style-type: none"> ○ Rhonda Myers has been asked to serve as the primary facilitator of a Needs Assessment Process whose ultimate goal is to convert the aspirations expressed in last fall's listening sessions and January Board retreat into program objectives that the congregation wants to support. ○ The plan would then be for the board to look at the gifts and available time of the present pastoral team and determine what additional resources need to be applied to meet the needs of the congregation. ● Near-Term Pastoral Care <ul style="list-style-type: none"> ○ Jason will act as the coordinator for congregational care. Needs will be funneled through him. ○ Combination of care will be administrated by the pastors, or the Deacons, or designated lay visitors. ● Mid-Term Pastoral Care <ul style="list-style-type: none"> ○ Because pastoral visitation and care frequently ebbs and flows we will need to discover how well the near-term care model meets our needs. It is very likely that we may need to hire part-time interim help for visitation until it is clear what our long-term staffing model looks like.
VIII.	<p>Spring Council Agenda Moderator</p> <ul style="list-style-type: none"> ● The agenda for the June 4 conregational council meeting was reviewed.
IX.	<p>Ministerial Licensing Affirmation Moderator</p> <ul style="list-style-type: none"> ● Rachel Bucher Swank was licensed to the ministry in 2006 by Mt. Wilson Church of the Brethren. On Palm Sunday, April 2, 2023, Rachel became a member of our congregation. Now that she is a member, the Ministry Calling Committee recommends the Church Board approve accepting her as a licensed minister within the Elizabethtown congregation. ● Action: The Board affirms the licensing of Rachel Bucher Swank within the Atlantic Northeast District.
X.	<p>Next Meetings</p> <ul style="list-style-type: none"> ● Council Meeting: Sunday, June 4, 11:45 am (following worship) ● Board Meeting: Monday, June 12, 6:45 pm
XI.	<p>Word of Closure & Adjournment Board Chair</p> <p>Meeting adjourned at 8:38 pm.</p>

Respectfully submitted,
Alyssa Cross (Clerk)
May 8, 2023