

Elizabethtown Church of the Brethren
RESOURCES COMMISSION MINUTES
Senior High Room
April 3, 2023 7:00

Present: Kurt Sollenberger, Duane Hernley, Doug Good, Amy Zimmerman, Pam Reist & Don Ziegler. Guest from finance committee Ken Shaffer.

1. Approved March minutes
2. Update on current projects - offices, choir room, classrooms, bathroom, stage project. Horst work is complete in the Choir room area. Floors to be cleaned & polished and walls ceilings painted in that entire area. Mens bathroom in that area to be "renewed." Amy is making & installing baseboard & trim and threshold in the choir room.
3. Update on building project status - Office desks and equipment moved back into the office. Amy will make and apply wood trim to edge of Crystal's desk and "clean up" other details in the office. Crystal to pick out artwork for office walls. Possibly \$200 at the expense of resources. Horst to complete work in the parlor now that office has moved out. Walls to be patched where old heating has been removed.
4. Work day April 15 (weed, trim, mulch, spread dirt and plant grass - Kurt to bring 30 yards of mulch. Duane will bring tractor to spread mulch. Look into leveling area where large oak on Mount Joy street was taken down. Possible Duane can do this with his tractor.
5. Next steps
 - A. Stairwells - education wing, stairs on Mount Joy Street side may be OK to just clean & shine. We will compare cost of replacement vs refurbishing. Stair to parking lot needs new treads. Main stairwells need flooring replaced. Looked at vinyl wood plank. We agreed that while vinyl plank/tile is acceptable we do not want a wood plank look. Kurt/Amy to look into other style of flooring for these stairwells.
 - B. Kitchen - Lucy & Duane have started going through "supplies" in our closet. Interested parties will make decisions about what is usable and what things need to go. New stove is damaged. We have not paid the entire bill and will not until issues are resolved. Amy & Duane working on this. Stove is not being kept properly clean. Amy to address that with kitchen staff. Who owns the commercial freezer & refrigerator in the kitchen? We want to be clear who owns what and who is responsible for maintenance & repair of that equipment.
 - C. Fellowship Hall - new wall between former stage area is taking shape. We talked about the need for a new ceiling in FH. Considered installing new ceiling tiles in existing grid. There are a few spots where grid needs repair. Can we replace duct work for airconditioning and put it above the drop ceiling? Return vents for airconditioning in FH & Kitchen need to be on a regular cleaning schedule - they are disgusting and have been for a long time!
 - D. Parlor, library, classrooms
6. Susquehanna Chorale concert later this year—quick look at rental policies- Agreed to charge \$1200 + \$200 for cleaning + whatever sound charge is.
7. Church gardens—Lowell West looking to "retire" from organizing - potential candidates. Kurt suggested that Ler La Chastain might be a good choice - especially since he can speak Karin and be able to effectively communicate with all who use the garden. Kurt will ask Ler La. Dale Ziegler has already tilled the soil.
8. Property insurance coverage review at request of the Finance Committee. Ken talked to us about the value of our property and the need to be properly insured. We have been insured for 7.5 million but may need to bump up to 8.5. Duane will look into having the property assessed.

Next Meeting Senior High Room 7:00 pm Monday May 1, 2023
Respectfully submitted DZ.

