

**Elizabethtown Church of the Brethren
Church Board Minutes**

Monday, April 11, 2022, 6:45 PM in Room 100 & via Zoom

In Attendance: Jeff Eisenbise (Chair), Donna Hollinger (Vice-Chair), Alyssa Cross (Clerk), Jim Hollinger, George Snavelly, Carroll Kreider, Lynne Hockley, Duane Hernley, Pastor Jason Haldeman, Pastor Pam Reist, Don Ziegler, Ann Pineda Ziegler, Barry Garman, Jim Hoffer

Via Zoom: Joe Detrick (Moderator), Kendra Gottshall (Treasurer-Elect), Olivia Knight, Gina Strouse, Pastor Josh Tindall

I.	<p>Word of Devotion</p> <ul style="list-style-type: none"> • Jeff opened the meeting with a devotion focused on relationships. 	Board Chair
II.	<p>Acceptance of Previous Minutes</p> <ul style="list-style-type: none"> • February 14 Board Meeting • February 23 Executive Board Meeting • February 28 Executive Board Meeting • March 22 Special Board Meeting <p>Minutes accepted as submitted.</p>	Board Chair
III.	<p>Treasurer's Report</p> <p>1. Review of Income Statement as of 3/31/2022</p> <p>After three months in 2022, preliminary operating results are negative, with disbursements exceeding revenues by \$27,892. Revenue at the end of March is under budget by \$40,569 (\$194,224 received versus \$234,793 budgeted). Revenue is \$17,846 ahead of where we were at the end of March last year, due mainly to greater transfers from the BFI funds. Regular offerings, at \$146,306, fell short of the budgeted offerings of \$187,500 by \$41,194, and are 11,171 below last year's amount of \$157,477. March offerings at \$46,270 were much lower than February offerings of \$60,661, and less than March 2021 offerings of \$52,501. A 5-year history of general fund offerings compared to budgeted offerings is also provided in the graph entitled "ECOB YTD 3/31 COMPARISON."</p> <p>Disbursements at the end of March are under budget by \$23,913 (\$222,116 actual spending versus \$246,029 budgeted spending) and \$49,097 more than last year. Please note that both actual and budgeted spending includes Special Capital Improvements approved by council. Spending is below budget, but up from last year, in most categories.</p> <p>Overall, as of 3/31/2022, we are in a preliminary net operating loss position of \$27,892, with income well under budget and more than a year ago, and expenses under budget and significantly more than last year. A year ago our operating budget had a small \$3,349 net gain.</p> <p>2. Cash Position, Building Project and LT Investments at BFI</p> <p>Our cash position at 3/31/2022 is \$1,592,321. This compares to our cash position a year ago of \$1,842,260. The decrease in cash is primarily due to Capital Campaign expenditures. Just over \$1,162,000 of this cash is invested in a money market fund.</p> <p>Contributions to the building project at 3/31/2022 totaled \$2,738,904. Total 2022 contributions are \$62,117. Non-operating budget building project costs to date are \$1,396,979. Total 2022 expenditures are \$59,928.</p> <p>The market value of all long-term memorial funds invested with the Brethren Foundation as of 3/31/2022 was \$2,528,456, which is down \$84,748 from the beginning of the year market value of \$2,613,204, reflecting an investment loss, net of expenses, of \$84,748 (a total investment return for the year of approximately -3.2%). The investment return for March was +0.2%. As of 3/31/2022 ECOB's portfolio was invested \$1,288,071 (51%) in a Short-term investment fund and \$1,240,385 (49%) in a balanced fund (60% domestic stock fund, 40% bond fund).</p> <ul style="list-style-type: none"> • Motion to accept the Treasurer's Report by Jeff Eisenbise. Seconded by Jim Hollinger. Treasurer's Report approved as presented. 	Treasurer-Elect
IV.	<p>Action 1: Resolution to accept a bequest from the estate of Dick Keesey</p> <p>The corporation or entity is duly organized, validly existing, and in good standing under the laws of the above state, and has adopted the following resolutions as of the date set forth below: BE IT RESOLVED THAT:</p> <ol style="list-style-type: none"> 1. Each authorized signer shall have the authority to sign and transact on behalf of the entity and to bind and obligate the entity, to the same extent as an account owner would, consistent with the relevant product and account opening documentation and restrictions. 	Board Chair

	<ol style="list-style-type: none"> 2. When authorized signer(s) are removed from an Ameriprise ONE Financial Account, the existing authorized signer(s) is responsible for risk associated with existing cash management features, such as undestroyed checks and bill pay arrangements. Debit cards issued in the name of authorized signer(s) being removed will be closed. The existing authorized signer(s) may request to close this checking account and open a new account to avoid these risks. 3. When all authorized signers cannot act independently the account is not eligible for Ameriprise ONE Financial Account features. If this request will no longer allow the authorized signers to act independently, the account will be converted to an Ameriprise Brokerage account, all existing cash management features (checking, debit card, and bill pay) will be closed. 4. Ameriprise Financial shall be entitled to rely upon instructions received from each authorized signer to the same extent as if those instructions were provided by the entity. 5. Ameriprise Financial will continue to deliver all confirmations, notices, and demands upon the entity to the address of record on the entity's account. 6. The entity shall, upon request, promptly furnish Ameriprise Financial with a complete and current copy of the entity's Certificate of Incorporation and By-Laws, or equivalent documents, and all amendments thereto. 7. This corporate or entity resolution shall remain in full force and effect until written notice of revocation or modification thereof is received by Ameriprise Financial. 8. This corporate or entity resolution may be executed in multiple counterparts, each of which shall be an original, but all of which together shall be deemed to constitute a single agreement, and submitted at the same time. 9. Facsimile signatures on the corporate or entity resolution shall be deemed to constitute originals. <ul style="list-style-type: none"> • Motion by Jeff Eisnebise that the church board designate Frank Rhodes and Alyssa Cross to sign documents from Ameriprise Financial so that funds from the estate of Dick Keesey may be released into the church account. Motion seconded by Duane Hernley. The Board approved the motion unanimously.
V.	<p>Action 2: Presentation regarding the land transfer from Elizabethtown College Jim Hoffer</p> <ul style="list-style-type: none"> • Jim Hoffer presented a briefing on the prospective land purchase and site development plans that included background information, a status report, and the current opinion of the Building Improvement Committee. <ul style="list-style-type: none"> ○ The Building Committee recommends we keep our options open. If the College would like to proceed with the land sale to the Church for \$1, this is an option to be considered. However, the sale should not be entered into with conditions expected in return. • Jeff Eisenbise moved to reaffirm the Church Council vote of November 22, 2020 and to approve the preparation and filing of a Lot Add On Plan for the purchase of the plot of land from Elizabethtown College. The purchase excludes any site improvements made by the Church. Motion seconded by Carroll Kreider. <ul style="list-style-type: none"> ○ Following group discussion and clarifications, Jeff moved to withdraw the motion. Carroll seconded the withdrawal. Motion withdrawn. • Jeff Eisenbise moved to inform Elizabethtown College that the Elizabethtown Church of the Brethren Board has suspended all plans for a building addition at this time but is interested in discussions regarding the purchase of the land that was previously offered to us in 2020. Seconded by Carroll Kreider. <ul style="list-style-type: none"> ○ Motion passed with no objections.
VI.	<p>Project Management & HVAC Update Barry Garman</p> <ul style="list-style-type: none"> • Drawings for the HVAC plans have been completed and were sent out to the bidders with a request to be returned by April 28. • Barry is requesting a meeting with the Board on Sunday, May 1 following worship to review the bids with the hopes of awarding the project to the low bidder by Monday, May 2. • This timing is critical in order to meet our proposed construction schedule and to be able to maneuver around our tenants.
VII.	<p>Time of Reflection/Celebration Commission Chairs & Staff</p> <ul style="list-style-type: none"> • The Commission Chairs & Staff have been asked to be prepared to lift up at least one item for which they are grateful or excited. • Resources Commission - Carroll Kreider <ul style="list-style-type: none"> ○ Excited about the Building/Plant Upgrades/Repairs <ul style="list-style-type: none"> ■ LED Lighting fixtures replacements in stairwells and narthex. ■ Scrubbing and waxing of floors on the main floor of the educational wing completed. ■ Storm drains replaced along sanctuary side toward educational wing \$6,700. Repairs to

	<p>lawn, sidewalk, and parking lot required.</p> <ul style="list-style-type: none"> ■ Larger dumpster (temporary) for ECCC, ECNS, and Church for disposal of much needed cleaning out activity ■ ECCC Director's Office to be refurbished (paint, lighting, flooring) ■ Washer/dryer to be installed (utility closet off the kitchen near men's room) ■ Effective April 15, Resource Commission has approved a pay increase for Amy Zimmerman, facilities manager. This will not change the budget line 3121, which was approved. There is a sufficient amount to cover the increase requested for 2022. <ul style="list-style-type: none"> ● Christian Ed - Ann Ziegler <ul style="list-style-type: none"> ○ Blaze Room has been well received ○ Excited for new rooms following HVAC installation work ○ Looking forward to summer get-togethers with a focus on reconnection (intergenerational) ○ VBS launching this summer with Lynne Hockley's leadership ● Witness - Jim Hollinger <ul style="list-style-type: none"> ○ Funding project for New Community Project is estimated to come in around \$7k ○ The Racial Literacy Workshop with Dawnielle Simmons on March 27 was a positive experience, especially in being able to listen to people tell their stories. Exploring ways that we can continue to do that. ○ Looking forward to upcoming events: <ul style="list-style-type: none"> ■ April 3 Climate Change Awareness Event; ■ 2nd Annual Chicken BBQ to benefit New Community Project in Haiti on April 30; ■ Celebrate Etown in the Borough Park on May 7; ■ Lancaster Pride Festival on June 18 ● Deacons - George Snavelly <ul style="list-style-type: none"> ○ Gratitude for the shift in mindset from a deacon body to Deacon ministries. New ministry teams are working to prepare for Love Feast. ○ Recognizing the importance of taking time to hear people's stories; excitement in community. ● Nurture - Olivia Knight <ul style="list-style-type: none"> ○ Renewing the small group effort that started several years ago ○ Movie night coming later in the summer ● Pastor Pam <ul style="list-style-type: none"> ○ Noticed the enormous trees in front of our church building and realized that they symbolize our congregation both in their rootedness and continued growth. Drawing people together into a faith community makes a difference in our own lives and ripples out to the community beyond. ● Pastor Jason <ul style="list-style-type: none"> ○ Acknowledges that a lot has changed in the life of the congregation over the last 2 years. Continually comforted by the rootedness of this congregation. Recognizes the important message this congregation has to offer and how unique it is to the world, which provides a lot of hope and confidence for the future. Has seen people rise to the occasion over and over again. In the midst of what are really difficult decisions, we all have done it with some grace and with the ability to still hold each other in family and Christian community. ● Pastor Josh <ul style="list-style-type: none"> ○ Lenten Services have been meaningful. Jason did a great job of crafting those. ○ Looking forward to Love Feast. ○ Excited to get the choir together for Easter Sunday.
VIII.	<p>Staffing Options Update Board Chair</p> <ul style="list-style-type: none"> ● Leadership team doesn't have a proposal ready for consideration yet. ● Hoping to have some kind of a proposal together for the next board meeting for consideration.
IX.	<p>Next Meetings</p> <ul style="list-style-type: none"> ● HVAC Bid Review Meeting: Sunday, May 1 following worship ● Board Meeting: Monday, May 9, 6:45 pm ● Church Council: Sunday, May 22 following worship
X.	<p>Word of Closure & Adjournment Board Chair</p> <ul style="list-style-type: none"> ● Jeff closed the meeting by noting that prayer is a blessing and this gathered body is a blessing.

Respectfully submitted,
Alyssa Cross, Clerk
April 11, 2022